



PLAN OF OPERATION OF THE BLACK MESA (KITSILLI) CHAPTER VETERAN'S ORGANIZATION

Navajo Veterans of the Armed Forces of the United States



PASSED ON SEPTEMBER 18, 2024, BY BLACK MESA VETERANS ORGANIZATION

**BMVO NAVAJO NATION VETERANS
P.O. BOX 3222, CHINLE, ARIZONA 86503**

I. ESTABLISHMENT:

The Black Mesa-Kitsilli Chapter Veterans Organization (BMVO) was established in May of 1996 to advocate for the Veterans of the Black Mesa Chapter; whether they be combat or peacetime for better Veterans-related services and needs; and

In 1971, The Navajo Nation Council passed a resolution CMA-25-71 to provide for the establishment of Department of Veterans Affairs (DVA). The mission of the DVA is to provide advocacy for the Navajo Veterans of the Armed Forces of the United States, and their family, surviving spouses, and Gold Star Parents, Blue Star Parents in obtaining benefits and entitlements from Federal, State and Navajo Nation Government.

The Central Navajo Veterans Organization was established to advise and support the Navajo Nation Veterans Administration, Navajo Nation Veterans Advisory Council, and the 16 Chinle Agency Chapter Veterans Organization policies and procedures to ensure quality, consistency, and just services to all eligible, Navajo Veterans, Surviving Spouse, Gold Star Parents, Blue Star Parents.

The Central Navajo Veterans Organization establishes the Black Mesa (Kitsilli) Chapter Veterans Organization (BMVO) through its Plan of Operation.

II. PURPOSE:

The Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) organized to promote and advocate for ALL eligible Black Mesa (Kitsilli) Chapter Veteran of all eras; spouse, and widow (ers) to improve the quality of life and services.

III. ELIGIBILITY CRITERIA:

- A. Must be a registered voter of Black Mesa Chapter.
- B. Is a Navajo veteran whose character of discharge is Honorable, General Under Honorable Conditions, General Under Other than Honorable, or Bad Conduct documented by an unaltered, valid copy of a DD-214 or Discharge Certificate/Letter. This definition explains that any individual that completed a term of service not less than 180 days for any branch of the armed forces classifies as a veteran if they were not dishonorably discharged: or
- C. is a spouse of a Navajo Nation: must be a Widow(er), Gold Star Parent (Department of Defense official notification via Report of Casualty DD Form 1300 that their son or daughter was killed in action), Blue Star parent.
- D. Must have DD-214 on file with the Chinle Department of Navajo Veteran's Affair Office.

IV. OFFICERS DUTIES AND RESPONSIBILITIES:

A. COMMANDER:

- 1. Shall preside over Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) at an officially duly called meetings.
- 2. Shall provide leadership role and general supervision.
- 3. Shall cast a vote only in case of a tie.
- 4. Shall represent Black Mesa (kitsilli) Chapter Veteran's Organization (BMVO) at gatherings and meetings of interest to the Organization.
- 5. Must be in good standing within Community.

B. VICE-COMMANDER:

1. Shall automatically assume the duties of the Commander in his or her absence, disability or when called upon.
2. Shall perform other duties as assigned by Commander.
3. Shall cast a vote only in case of a tie.
4. Shall represent Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) at gatherings and meetings of interest to the Organization.
5. Must be in good standing within Community.

C. LIAISON OFFICER:

1. Shall take charge of all records and documents of all Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) at an officially duly called meetings, other Veteran's Organization gatherings and meetings.
2. Shall address other duties assigned by the Commander and or by the Vice-Commander.
3. Shall be available when called upon for any Veteran's Organization meeting.

D. REPRESENTATIVE:

1. Shall serve as a messenger for the Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) to different Veteran's Organizations gatherings and meetings.
2. Shall share and disseminate all necessary information with Black Mesa (Kitsilli) Chapter Veteran's Organization and others,

E. SERGEANT OF THE ARMS:

1. Shall serve as an observer and perform the duties of the Representative when called upon.
2. Any may serve in the capacity of Liaison when that person is absent from a meeting or a function.

V. SELECTION AND REMOVAL OF OFFICERS:

A. Selection:

1. Must be a member of the Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) with Honorable or General Discharged.
2. Nominated shall be voted in by the Veteran's of the Organization and the candidate will take charge of these important and time-consuming tasks at an officially duly called meeting.
3. The elected Officer(s) shall serve a term of Four (4) years with the potential to serve two consecutive terms are as follows:
 - a) Commander, January
 - b) Vice Commander, February
 - c) Liaison Officer, March

B. Removal:

1. The Black Mesa (Kitsilli) Chapter Veteran's Organization members may remove an Officer being absent without valid reasons for Three (3) consecutive officially duly called meeting.
2. Selection of replacement in accordance with Section A.
3. An Officer may resign due to personal and health reasons.

VI. MEETING AND QUORUM

A. Meetings: Meeting conducted in accordance with Robert's Rules of Order.

1. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall have one Regular meeting per month.
2. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall call a Special meeting as deemed necessary.

B. QUORUM:

1. Two (2) members of Officers and Five (5) Veteran's and or, members present shall constitute a Quorum.
2. If there is no Quorum, a Commanders Meeting with all Officers presents shall approve important documents and deem an officially duly called meeting.
3. The Black Mesa (Kitsilli) Chapter Veteran's Organizations at duly called meeting held by an approved agenda.
4. Veteran's Organization Officers shall adhere to Robert's Rules of Order while conducting all Organizational Business and practice ethical conduct according to the Navajo Nation Policy:
 - I. Call Meeting to Order
 - II. Invocation and Moment of Silence
 - III. Adoption of Last Meeting Minutes
 - IV. Review and Adoption of Agenda
 - V. Announcement
 - VI. Reports from all Organization Officers
 - VII. Old Business
 - VIII. New Business
 - IX. Next Meeting and time
 - X. Adjournment and Benediction

****Where there is no law, but every man does what is right in his own eyes, there is the least of real liberty.**

Henry Martyn Robert**

5. All Officers, Members and Guests will enter their names on the Meeting Sign-in sheet for record keeping purposes and proof of Quorum.

VII. HONOR GUARD AND COLOR GUARD DUTIES:

- A. The Black Mesa (Kitsilli) Chapter Veteran's Organization (BMVO) shall utilize the Central Navajo Veteran's Organization (CNVO) Plan of Operation Honor Guard and Color Guard Policies and Procedures.

VIII. AUTHORITY:

- A. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall have the authority to conduct the goals and objectives set forth in this Plan of Operation:
 1. To unite under a governing body, one voice and one vote process.

2. To recognize and honor all eligible veterans of war and peacetime for their services beyond the call of duty.
 3. To perform Military Honor Guard and Color Guard at dedicated events, Veteran's funeral services and burial or on special Tribal, Counties, States and Federal memorials and holidays.
 4. To recommend, address, request and receive services, but limited to the following:
 1. Hardship/Emergency and Ceremonial Assistance
 2. Financial Assistance
 3. Scholarship Assistance
 4. Home Improvement Assistance – One (1) Quotes
 5. Dinner/Potlucks/Awards and Recognition
 6. The Black Mesa (Kitsilli) Chapter Veteran's Organization will make all Awards amount as they decide at a duly called meeting.
 5. To collect and disseminate all necessary information and documents relating to Veteran's issues and concerns with others Veteran's Organizations, Navajo Nation Government, Chapters, Counties, States, and Federal entities.
 6. To Lobby and educate Navajo Nation Council, Over-site Committee(s), Chapters, Counties, States, Congressional people and Federal Governments for support, approval and passage of Veteran's issues and various legislation of approval of appropriations.
 7. To coordinate, cooperate, collaborate, and communicate with all other Veteran's Organization, Department of Navajo Veteran's Affairs, Counties, States and other Federal organization or agencies.
 8. To implement and administer Veteran's activities and projects on behalf of Black Mesa (Kitsilli) Veteran's, widow(er) and surviving families with appropriate funding allocations from the Navajo Nation Council, Chapter, Counties, States and Federal Government.
 9. To support Veteran's benefits workshops and services for our The Black Mesa (Kitsilli) Chapter Veteran's Organization shall be our priority.
 10. Organizations can establish sub-committees to address special projects.
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- B. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall participate and submit recommendations on all Veteran's issues according to the Navajo Nation and Federal Laws and other legislative mandates.
 - C. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall accept, and budget funds appropriated by the Black Mesa Chapter, Navajo Nation Veteran's Trust Funds, Navajo Nation Council Supplemental Appropriations, Counties, States and Federal funding to be exclusively use for all eligible Veteran's activities and projects.
 - D. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall submit required financial information consisting of Budget, Expenditures, Revenues, Cash Balance, and Transfer (if any) to appropriate funding sources.
 - E. The Black Mesa (Kitsilli) Chapter Veteran's Organization shall maintain a Record System of Property acquired with Veteran's Funds.
 - F. The Black Mesa (Kitsilli) Chapter Veteran's Organization will designate the fiduciary agent for all financial transactions.
 - G. The Black Mesa (Kitsilli) Chapter Veteran's Organization eligibility requirement for Financial Assistance:
 1. Veteran shall have a Copy of Honorable Discharge Certificate and or a General Discharge Certificate
 2. Copy of DD-214

3. Copy of Black Mesa Chapter Voter's registration card
4. Veteran members must attend BMVO duly called meeting.
5. Veteran members must not jump from one chapter to another.
6. If a Veteran member joins BMVO from another chapter, he or she will be eligible for financial assistance. Active-duty personnel who have recently been discharged can request for financial assistance application.
7. All military records must be stored in a safe place.

IX. AMENDMENTS:

- A. This Plan of Operation, by Majority Vote of Veteran's Members present, may amend or reorganize at a Duly Called Meeting. Followed by the presentation of the New Plan of Operation to the Black Mesa Chapter for Consideration, Support and Approval.

**BLACK MESA (Kitsilli) CHAPTER VETERAN'S ORGANIZATION
(BMVO)
PLAN OF OPERATION/BY-LAW's**

CERTIFICATION

The Black Mesa (Kitsilli) Chapter Veteran's Organization, an official Standing Committee of the Black Mesa Chapter have reviewed this Organizational Document HEREBY APPROVES ITS IMPLEMENTATION AND SUPPORT THE GUIDELINES THROUGHOUT on this **EIGHTEENTH (18TH) day of SEPTEMBER 2025**, at a Duly Called Meeting at Black Mesa Chapter House, Chinle Navajo Nation Agency at which a Quorum was Present APPROVING THIS PLAN OF OPERATION BY A VOTE OF

14 in FAVORS
00 OPPOSED
01 ABSTAINED

Richard Claw, Commander

Richard Claw

Wilson Honie, Vice-Commander

Wilson Honie

Vacant, Liaison Officer

Harrison Honie, Sgt. at Arms

Don Sage

Don Sage, Representative